**Competitive Matching Grant Scheme First Call for Application**

**LETTER OF INTENT**

Between

**[Name of lead applicant]**

*Lead Applicant*

And

**[Name of 1st applicant/consortium partner]**

*Consortium Partner*

And

**[Name of 2nd applicant/consortium partner]**

*Consortium Partner*

**[Add/delete other applicants/consortium partners as necessary]**

**Title of Project To be Implemented:**

[Name of lead applicant],[Name of 1st applicant/ consortium partner],and [Name of 2nd applicant/consortium partner] establish this Letter of Intent to foster cooperation within the framework of the Matching Grant Fund in [Region, Country]**.** Herewith the parties confirm that they intend to cooperate within Matching Grant Fund framework.

The goal of the partnership is [Indicate goal(s)]. Specific activities that the parties intend to implement include [Indicate proposed specific activities].

**Roles and responsibilities of [Name of lead applicant]**

[Describe roles and responsibilities]

**Roles and responsibilities of [Name of 1st applicant/ consortium partner]**

[Describe roles and responsibilities]

**Roles and responsibilities of [Name of 2nd applicant/ consortium partner]**

[Describe roles and responsibilities]

This Letter of Intent forms the framework for cooperation between the parties to identify and achieve shared goals and objectives as stated in the short proposal attached to this Letter of Intent. It shall therefore commence immediately after signing by all parties and will be valid until a comprehensive Memorandum of Understanding is signed, which will define the cooperation between the partners for implementing Matching Fund activities in the event that the consortium is invited to submit a full proposal.

**[All consortium partners must sign and date below]**

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**[Name of signatory for lead applicant]**

**[Signatory’s position], [Name of lead applicant]**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[Name of signatory for 1st applicant/ consortium partner]**

**[Signatory’s position], [Name of 1st applicant/ consortium partner]**

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**[Name of signatory for 2nd applicant/ consortium partner]**

**[Signatory’s position], [Name of 2nd applicant/ consortium partner]**